

Camp Clayton

APPLICATION FOR HIRE

*This Application Form must be accompanied by the required deposit.
The Agreement for Hire becomes effective only when confirmed in writing by Camp Clayton.*

1. Name of Group for whom the booking is made: (the Hirer)

.....
Name of Contact person (hirer's representative authorized to make the booking):
(Mr, Miss, Mrs, Ms)
Address:
..... Postcode: Contact: (Mr, Miss, Mrs, Ms)
Home Phone: () Work Phone: ()
Fax Number: () Mobile: ()
Email Address:

Please sign to show that you as the contact person named are authorised to book the site for hire on behalf of the group:

2. Purpose for which the facilities will be used: (eg church camp, school excursion, management seminar)

..... [Schools - Grade:.....]
The Group is associated with: [] Church [] School [] Sporting Club [] Other.....

3. Dates and Site Requested:

From: To:
Arrival Time: Departure Time:
Name of Area booked (refer to your quote):.....

4. Meals (including am/pm teas and suppers)

First meal required is:..... Last meal required is:.....

5. People Booked:

Please indicate the anticipated number of people attending, according to various categories. Note that Camp Clayton has a 50% minimum charge policy which requires that a minimum of 50% of the dollar value booked must be paid for. See reverse for details.

Age Bracket	Number Booked
Adults (16 years and over)	
Children 12 - 15 years	
6 - 11 years	
2 - 5 years	

6. Application:

1. I hereby apply to hire Camp Clayton and it's facilities for the use of the Group for the stated purpose.
2. I agree to pay all charges for this use of the facilities in accordance with the Camp Clayton conditions of hire at the quoted rate specific to this Application. I acknowledge that the conditions of hire are set out on the reverse of this Application, and I have read them. I understand that quoted fees may be altered to allow for GST if applicable.
3. I accept full responsibility for the Group and to pay for any loss or damage caused by the Group, any member or associated visitor to the site.
4. I understand that Camp Clayton has the right to cancel the hire of the facilities at any time should any use or proposed use of the facilities by the Group, in the absolute discretion of the Board of Camp Clayton (or Management Team on their behalf), be inconsistent with Christian beliefs or principles.
5. Camp Clayton and it's staff accept no liability or responsibility for any loss or damage to property, or, injury of or to any person and I shall be responsible to ensure that all persons in the Group and their guests and visitors are aware of this Disclaimer.

Dated:..... Signed:

For and on behalf of:

CONDITIONS OF HIRE

BOOKINGS

A tentative booking may be made but must be followed up with the Application Form accompanied by the required deposit. The Agreement for Hire will become effective only when confirmed in writing by Camp Clayton.

MINIMUM CHARGE AND CANCELLATION POLICY

1. A group may alter their final numbers up until four months prior to arrival. Before the four month limit, no cancellation fee applies. The deposit on a cancelled booking will be retained by Camp Clayton.
2. If a group's final numbers at camp are less than the original number booked, Camp Clayton's minimum charge is 50% of the total dollar value booked, according to the quote issued.
3. If a booking is cancelled at any time during the four months immediately prior to the occupancy date, that group will be liable to pay a minimum charge of 50% of the total dollar value booked.

Example - if a Group books the site for 60 adults, the minimum required payment is for 30 adults.

- If 70 adults attend the camp fulltime, 70 adults must be paid for.
 - If 40 adults attend the camp fulltime, 40 adults must be paid for.
 - If 20 adults attend the camp fulltime, 30 adults must still be paid for, as 30 is 50% of the 60 adults booked.
- 50% still allows for significant variation in numbers, and most coordinators will not have trouble reaching 50% of their anticipated booking. However, after the four month limit, the amount due will be 50% - either as minimum charge or cancellation fee. Please note that day visitors are not counted in fulltime numbers.

DAY VISITORS

A separate day registration fee applies to day visitors, which includes morning and afternoon teas. This fee varies for visitors staying under or over four hours. (Eg evening only visitors are not expected to pay a full day visitor fee, but will be charged a reduced fee).

DISCIPLINE

The person booking the site will be responsible for the behaviour of the group. The management reserves the right to require any person who does not abide by the regulations of the site to leave the property. These regulations are set out in the Camp Clayton Handbook, and includes any conduct or practice inconsistent with Christian beliefs and principles, being subject to the approval of the Board of Camp Clayton.

ALCOHOL AND DRUGS

Camp Clayton has a strict policy in respect to alcohol and non-prescription drugs. No such substances shall be brought onto, or consumed on, the site by any person associated with a Hirer - camper, presenter, guest, visitor, or the like - during the course of any hiring event. It is the responsibility of the Hirer/Hirer's Representative to ensure compliance with this condition and to act immediately in the case of any breach by the removal of the substance and/or the person/persons involved. It must be understood that the management are obliged to enforce this condition, and failure of the Hirer to act appropriately may result in the summary termination of the hiring agreement.

MORALITY

Camp Clayton is managed and operated under beliefs and practices based on Biblical principles embodying high moral standards. Apart from healthy and proper family relationships and social interaction, no person shall enter or remain in the sleeping quarters of a person of the opposite gender, whether by invitation or not. Whilst it is recognised that this condition has to be administered with common sense in regard to issues such as assistance with luggage handling, setting up accommodation, cleaning or the like, it must be noted that the essence of the matter is morality and propriety. It is the responsibility of the Hirer/Hirer's Representative to ensure compliance with this condition in this context. Camp Clayton accepts no liability in respect to any consequences of any breach.

PROPERTY DAMAGE

Any breakages and damage to property must be reported immediately to site staff, and all such breakages or damage must be paid for in the finalisation of the account.

FEES

Fees are inclusive of all required meals, plus morning and afternoon tea and supper, and the use of facilities on arrangement with management. Fees may be considered confirmed once quoted in writing, except where due to tax reform, quoted fees applicable to camps after June 2000 may be subject to increase as a direct result of GST.

DISCLAIMER

The applicant acknowledges that CYC Inc. (Camp Clayton) and the management thereof will not be responsible for any loss or damage to any property brought on to the site, or for the unavailability of any facility advertised in promotional material. Should any claim be made for such loss or damage to property owned by any person associated with the applicant, or any person or body corporate associated with such person, or for the unavailability of any facility as aforesaid, then the applicant will indemnify Camp Clayton and the management in respect of all such claims. Failure of the Hirer to act appropriately in accordance with the above conditions of hire may result in the summary termination of the hiring agreement without reduction of fees or compensation.